

S E C R E T

FBIS-1611/85
22 July 1985

MEMORANDUM FOR: Chief, Position Management and
Compensation Division, OP/DDA

ATTENTION: Chief, DS&T Branch, PMCD

THROUGH: Director, Foreign Broadcast Information Service

25X1 FROM: 
Chief, Personnel & Training Branch, FBIS

SUBJECT: FBIS Staffing of a New FBIS Group - Titled Engineering
Support Group on the FBIS Staffing Complement

REFERENCE: FBIS Staffing Complement - Dated 30 June 1985

1. FBIS would like to establish a fourth group on the FBIS Staffing Complement effective 1 September 1985. The group will be titled "ENGINEERING SUPPORT GROUP" with the group chief position at the SIS-03 level. The primary mission of the group will be field and headquarters engineering and advanced development in support of the FBIS Modernization initiative.

2. The ENGINEERING SUPPORT GROUP will have three Divisions:

- Field Engineering Division
- Headquarters Systems Maintenance and Engineering Division
- Advanced Development Division

3. The attached wire diagram shows the distribution of FBIS positions from Engineering Division and Systems Development Staff. The following is a description of the Engineering Support Group organizational structure of positions which includes position title changes and new positions to be established.

25X1 All portions classified
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1. Position HL-775 (page 2758), GS-13, DA-2. Establish as Chief, Engineering Support Group, upgrade from GS-13, DA-2 to SIS-03.
2. Position HK-439 (page 2758), SIS-1-2. Establish as Deputy Chief, Engineering Support Group.
3. Position New, GS-14. Establish as a Special Assistant.
4. Position HL-773 (page 2754), GS-13, Contract Officer. Upgrade to a GS-14.
5. Position HM-888 (page 2761), GS-06, Secretary. Upgrade to GS-08. (or establish position with 1986 allocation position)

I. Field Engineering Division

5. Position GU-040 (page 2798), GS-15, Electronic Engineer, Chief. Upgrade to SIS-1-2 and establish as Chief, Field Engineering Division.
6. Position GU-043 (page 2798), GS-07, Secretary.

Field Support Branch

7. Position HG-919 (page 2798), GS-15, Project Mgt. Engineer, Chief. Establish as Chief, Field Support Branch.
8. Position HG-920 (page 2798), GS-14, Project Mgt. Engineer.
9. Position GU-041 (page 2799), GS-13, Electronic Engineer. Establish as Project Mgt. Engineer.
10. Position GU-047 (page 2799), GS-13, Electronic Engineer,
11. Position GU-046 (page 2799), GS-12, Electronic Specialist.
12. Position HL-787 (page 2799), GS-11, Electronic Technician
13. Position HF-554 (page 2799), GS-09, Logistics Assistant.

Design Development Branch

14. Position GU-042 (page 2799), GS-14, Project Mgt. Engineer. Establish as Chief, Design Development Branch.
15. Position GU-048 (page 2799), GS-12, Electronic Specialist.
16. Position GU-045 (page 2799), GS-12, Electronic Specialist.

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II. Headquarters Systems Maintenance and Engineering

17. Position HK-441 (page 2758), GS-14, Information Officer, Chief. Establish as Chief, Systems Maintenance and Engineering.
18. Position HK-564 (page 2798), GS-06, Secretary. Upgrade to a GS-07.

System Maintenance and Operations Branch

19. Position HK-445 (page 2759), GS-15, System Integration Officer, Chief. Establish as Chief, Systems Maintenance and Operations Branch.
20. Position HM-911 (page 2758), GS-14, Electronic Engineer
21. Position HK-562 (page 2798), GS-13, Computer Systems Analyst, Chief. Establish as an Engineer.
22. Position HK-563 (page 2798), GS-12, Computer Systems Analyst. Establish as an Engineer.

Training Branch

23. Position HK-444 (page 2759), GS-10, DA-3, Info Off - Foreign Broadcast. Establish as Chief, Training Branch.
24. Position HM-912 (page 2758), GS-12, Program Evaluation Officer. Establish as a Training Officer.

Software Maintenance Branch

25. Position HF-539 (page 2759), GS-13, Computer Systems Analyst. Establish as Chief, Software Maintenance Branch.

III. Advanced Development Division

26. Position GU-044 (page 2799), GS-15, Electronic Engineer, Chief. Establish as Chief, Development Division.
27. Position HK-440 (page 2758), GS-07, Secretary.

Requirements and Analysis Branch

28. Position HH-903 (page 2759), GS-13, DA-1, Computer Systems Analyst. Establish as Chief, Requirements and Analysis Branch.
29. Position HK-442 (page 2758), GS-13, Propaganda Analysis Officer.
30. Position HK-443 (page 2758), GS-13, IO - Foreign Documents.

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Acquisition Branch

31. Position FN-062 (page 2759), GS-13, DA-1, Computer Systems Analyst. Establish as Chief, Acquisition Branch.
32. Position HN-168 (page 2759, GS-13, DA-1, Computer System Analyst. Establish as a Project Engineer.

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Director, Foreign Broadcast Information Service

24 JUL 1985

Date

Attachments:

- A. Wire Diagram - Engineering Support Group
- B. Wire Diagram - Field Engineering Division
- C. Wire Diagram - Advanced Development Division
- D. Wire Diagram - Headquarters Systems Maintenance and Engineering Division

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DDS&T/FBIS/Pers [redacted] (22 Jul 85)

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